



CHEMTREC  
2900 Fairview Park Dr.  
Falls Church, VA 22042-4513  
USA  
Attn: SDS Department

## Document Submission Form

So CHEMTREC can assist the caller during an incident with one of your products, we require registrants to provide us with product information (SDS) for all materials you ship.

### Company Information

CHEMTREC Customer Number (CCN):  
Company Name:

### Submission Information

Total number of documents (SDS) in this submission:  
Date of submission:

Select one:

First Submission (new customers only)

Update my current set of documents

Full Set\*

One-off shipment date\*\*:

To help streamline the process and ensure data accuracy, CHEMTREC asks all customers to provide an associated electronic index with their submissions, instructions are available on the CHEMTREC website. Don't have an electronic index? CHEMTREC can take care of the indexing for you at \$1.00 per document, your **first** 100 documents will be indexed at no charge.

I have provided an electronic index

Please take care of the indexing for me and invoice me at \$1.00 per document, my first 100 documents at no charge:

*\*If you select full set, ALL previous documents sent to CHEMTREC will be deleted*

*\*\*Documents for one-off shipments will be deleted two weeks after the shipment date.*

### Contact Information

Name:

Email:

Phone Number:

*CHEMTREC Customer Service: 1-800-262-8200 (within the U.S.) or +1 703-741-5500 (from anywhere in the world)*